

<b>Academic Senate SBVC</b>	<b>Sunroom 3:00 - 4:30</b>
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## Minutes of May 4, 2011

Time	Topic	Discussion	Further Action
3:05	<b>Call to Order</b>	J Stankas called the Senate to order and thanked E Szumski and the Faculty Association for hosting the Senate Meeting in the Sun Room.	
	<b>Approval of Minutes from April 20</b>		<b>Motion</b> by, for approval of the <b>Minutes of April 20</b> by A Avelar. <b>2nd</b> by M Kanawati. <b>Voice Vote</b> - Ayes unanimous.
	<b>President's Report</b>	<p>J Stankas read his report (see attachment) consisting of the following topics; <b>Celebrating our own, Info from Jane Patton regarding Title 5 changes.</b></p> <p><b>Celebration</b> - E Szumski added the advancement in rank of T Heibel to Assoc Prof and J Stankas to Full Prof.</p> <p><b>SLO and Curriculum Institute</b> - an additional volunteer from the Curriculum Committee is desired to attend this meeting please contact Leticia Hector.</p> <p><b>Summer Senate Meetings</b> - J Stankas announced the possibility of a summer senate meeting in the event of a circumstance involving consultation by the Senate. In this event an email announcement will be made at least a week in advance of the meeting. If Senators plan on being out of town, then a proxy should be selected to represent them should such a meeting occur.</p> <p><b>Program Discontinuance Process Survey</b> - J Stankas reminded Senators about the survey distributed by J Smith the results of which will be forwarded to Ed Policy next year for their consideration.</p>	

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	<b>New Business</b>	<p><b>Election of Vice President and Secretary for 2011 - 2012</b> - J Stankas opened the floor for <b>nominations for AS VP</b>. R Pires nominated A Aguilar-Kitibutr. A Aguilar-Kitibutr accepted. There were no other nominations. E Szumski enquired about any benefits (i.e. reassigned time) associated with AS VP. J Stankas stated that other than the identified responsibilities there are no benefits. A Aguilar-Kitibutr was elected by acclimation.</p> <p>J Stankas opened the <b>nominations for AS Secretary</b>. M Klingstrand nominated M Ikeda. M Ikeda accepted the <b>nomination</b>. M Ikeda was elected by acclimation.</p> <p>J Stankas referenced the AS Division Representatives list. An error was made in the Humanities and Arts Division, Nori Sogomonian (2012) was inadvertently omitted.</p> <p><b>Exemption from Matriculation Policy</b> - A Aguilar-Kitibutr reviewed the draft version of the SBVC Exemption Request Form from the Matriculation Committee and the Policy on Assessment (see attached). P Buckley suggested that on the Exemption Request Form (first paragraph, line 3), "If you wish to be.." changed to "<b>if you qualify for an exemption...</b>". J Gilbert commented on the Policy on Assessment, 3c about the possibility of a student exercising the 5c option (appeal to Dept Chair/Dean) and if denied, exercising the 3c option. A Avelar and P Buckley noted that the Student Policy &amp; Scholastic Standards Comm can only allow reassessment, but not a decision on satisfying prerequisites. R Metu enquired about exemption criteria #1 for those students with a Bachelor's Degree from a foreign University. A Aguilar-Kitibutr responded that these students are first directed to Admissions and Record for a degree evaluation and then a determination is made from their transcripts concerning the appropriate course equivalency for assessment purposes. M Kanawati suggested that students only be allowed <b>one petition for exemption</b>. P Buckley suggest a modification on the Policy on Assessment #3 be worded "Students may be reassessed <b>once...</b>" J Notorangelo suggested that the phrase "... <b>in accordance with the exemptions permitted by the SBVC Policy on Assessment</b>" be added to line 3c statement.</p> <p><b>Open Resource Technology 1/19 Motion of the Senate</b> - S Briggs and R Pires presented information concerning technology and open resources. Discussion topics with G Kuck surrounded ideas concerning e-Books option and a survey of the faculty concerning their current use. R Pires informed the Senate (by way of G Kuck) a law requiring all publishers of</p>	<p><b>Motion to Accept the Exemption from Matriculation Policy and Policy on Assessment as amended through discussion</b> - P Buckley  <b>2nd</b> - J Gilbert  <b>Ayes</b> - Unanimous</p>

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	<b>Committees</b>	<p><b>Ed Policy - Open Resource Technology 1/19 Motion of the Senate cont.</b> - textbooks to make available, by 2020, an e-Book facsimile. She anticipated future questions concerning faculty preparation for this eventuality and how faculty might exercise constrained use of this technology in their classes. R Pires and S Briggs suggested that a faculty survey on e-Books be developed and performed, the results of which would be forwarded to Professional Development Comm to design appropriate workshops regarding e-Books, Open Source texts and EduStream. The Bookstore should be included in these discussions to facilitate the incorporation of these options into classes. S Briggs communicated that G Kuck has identified potential funding sources for faculty who desire to pilot the use of these electronic modes of information delivery. S Briggs recommended that this process begin in the Fall Semester.</p> <p><b>Basic Skills</b> - J Stanskas gave an update suggesting that the continuation of the message to students that assessment, orientation, and advisement are required. The impediment to currently incorporating blocks to registration are programming that needs to be performed by DCS. A recommendation from the committee to make the assessment policy and procedures more accessible to students (perhaps in the catalog and the schedule) and that students be made aware that these are the recommendations of the faculty since 2001. Continuing to provide guidance to students concerning the next steps in the matriculation process was also encouraged. J Stanskas also reported that he would be meeting with the Chancellor to inform him about the issues hindering implementation of checks of matriculation process completion. A Aguilar-Kitibutr announced that associated with the new web page, students can be directed to a practice assessment. Additionally information regarding the importance and meaning of assessment and orientation is also available on the Counseling web page. A Aguilar-Kitibutr also stated that a review of the contents to be included in a letter to students that accompanies their student ID number is also under review. J Stanskas announced that the Math Division is also piloting a project where students, after taking the assessment, and have a follow-up workshop (4 hrs) to help students brush up on their preparation.</p>	

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	<b>Committees cont.</b>	<p><b>Curriculum</b> - A Chatterjee reported that next Monday the committee will finish its business in regards to course in Tech Review and, after this, there will be no backlog of courses in Curriculum Committee. Two transfer degrees were also approved. A Chatterjee extended her thanks to the committee for their work during the semester.</p> <p><b>Program Review</b> - C Huston also thanked the committee members as well as the report writers. C Huston reviewed her report (see attached). C Huston also stated that she will be emailing all the program reports out for all participating programs.</p>	
	<b>Additional Reports</b>	<p><b>College President's Report</b> - Pres Daniels congratulated everyone on the new website and their work associated with it. Kudos to Craig Petinak and Rick Hrdlicka. She reminded everyone to keep their web pages current. Pres Daniels then distributed her response to the recommendations from the Program Discontinuance Committee (see attached). Pres Daniels thanked the Program Discontinuance Committee for their efforts in this difficulty but necessary process. Pres Daniels also reminded the Senate of the Bond Status Meeting tomorrow to review the facilities priorities at 2pm in the Library Viewing Room.</p> <p><b>SBCCD-CTA</b> - P Buckley reminded the Union members to vote on the benefit cap increase that are currently on the table. The times were emailed to the membership.</p> <p><b>District Assembly</b> - W Chatfield reported that the Committee charged with overseeing the removal of social security numbers from all documents has made some progress and have 3 more meetings. The <b>Authorized Drivers Policy</b> was approved. W Chatfield reported that only a valid driver's license and evidence of current insurance was going to be required. The driver's training exercise was eliminated for all persons expect for those who drive as part of their job responsibilities. W Chatfield also addressed the modified Field Trip Waiver Form status. He communicated that the modified waiver form was not to be used. Finally W Chatfield reported the election of officers for District Assembly; Jim Holbrook (CHC) President, VP was Barbara Nichols. Two Valley faculty need to be selected.</p>	

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	<b>Public Comments</b>	<p>J Notorangelo thanked the Senate Exec Committee and Committee Chairs for their work.</p> <p>B Fierro commented on the Open Resource Technology and proposed working with publishers to provide fully matriculated students with free e-Book readers as an incentive and as a way of embracing students who may be marginalized by the move towards technological solutions.</p>	
	<b>Announce- ments</b>	<p>J Gilbert announced his marriage of April 16th and has also been accepted to make a presentation at the _____ Conference in Barcelona, Spain in July.</p>	
4:16	<b>Adjourned</b>		